Minutes

Dovre Township Meeting

5/4/26

Call to Order: Chair, Sherry Jean Larson, called the meeting to order at 6:03 PM. The Pledge of Allegiance was recited.

Present: Sherry Jean Larson, Marie Otsby, Bruce Peterson, Robert Orsten, Jordan Albrecht, Amy Haugen

Guests: Doug Braithwaite, Ben Nelson, Jamie Engler, Randy Klein, Steve Kalina, Craig Zempel, Joel Johnson (Mamre-KCTA), Donnel Williamson (Irving- KCTA Chairman)

Jamie Engler brought in sixty-nine sets of gopher feet for bounty payment.

Doug Braithwaite attended in place of Tom Jensen who owns two parcels on the opposite side of Long Lake Road. Doug referred to a vote held at the October 2025 meeting where two parcels that could not be combined due to being non-adjacent or in another section, will be assessed only once. Private green spaces for community use will be exempt from assessment (i.e., Pleasant Acres Park). The requirement would include a document signature agreeing to pay the assessment in full if the property is sold in the coming ten years. Supervisor Ostby stated that a form can be signed for future assessment related to the Long Lake Road project but will not cover assessment applied for 2026.

Randy Klein and Steve Kalina were interested in updates on the upcoming construction on 15th Street.

Craig Zempel presented a petition to change a yield sign to a stop sign at the intersection of 73rd Ave. NW and 15th St. NW in Dovre Township.

Joel Johnson from Kandiyohi County Township Association (KCTA) and Donnel Williamson (KCTA Chair) were present to discuss the town road allotment/gas tax of 100% milage/ 0% population that was presented to the Kandiyohi County Board. Input from townships by the board was requested. KCTA is interested in an 80/20 (mileage/population) split. Supervisor Ostby stated the Dovre Township Board will have to discuss the issue. KCTA is looking to hold a listening session with the KC Board Zoning and Planning Committee. Supervisor Peterson offered to assist if needed.

Ben Nelson was attending to observe.

Suggestion for the website was made to list upcoming meetings and to include a map/updated zoning map of Dovre Township.

Approval of Minutes 4/6/26: Motion made by Supervisor Peterson to approve April Minutes, seconded by Supervisor Orsten, motion carried.

Fire Report: No report.

Treasurer's Report: Jordan Albrecht presented the Treasurer's Report. Supervisor Ostby moved to approve the financials, Supervisor Quale seconded, motion carried.

Old Business:

- CTAS Update: Clerk/Treasurer software/training: Jordan Albrecht, Treasurer, has software downloaded on new computer and has reached out to the state for a passcode. Jordan will forward link to Amy Haugen, Clerk.
- Living Snow Fence: Jacob Stahl, Conservation Technician with Kandiyohi County Soil and Water Conservation District requesting townships to mark areas where blade operators are having issues with snow drifting.
- Long Lake Region Project (LL accessory roads and 15th St.): Supervisor Larson is waiting on contract from Dunnick to sign. Waiting on recent boring results for project cost update. Waiting Dunnick for project start date. Supervisor Ostby has contacted Ehlers for a preliminary based on $1.2 million and $1.5 million.
- Ehlers: Potential Refunding of Existing Bond- Report shared. No projected refund.
- Fostervold: Minor Subdivision /Rental Community Properties (Common Interest Community): Waiting for application and request to be on agenda.
- Crow River: Chloride Application Completion/ Chloride letters mailed to 6 residents. All have responded and paid. Final cut off is May 15. Vreeman Construction will be placing gravel in areas needed before Chloride application is applied. Supervisor Quale will contact Jamie Boonstra (Grader) on roads that need gravel and then chloride.

New Business:

- Supervisor Ostby made motion to approve contract for gravel application made by Vreeman Construction, Supervisor Peterson seconded, motion carried.
- Reviewed bids for Dovre Micro surfacing Project sent from Hakanson Anderson. Asphalt Surface Technologies Corp. (ASTC) was the lowest bidder with a total bid of $80,902.40 for Long Acres. Dovre Hills was not in the bid; however, Andrew Vistad (Haakenson Anderson Engineer), will look into having (ASTC) adding Dovre Hills at the same unit price.
- Supervisor Larson contacted Andrew Vistad, Hakenson Anderson Engineer, to inquire about the cost for patching. He is planning on inquiring with Duininck.
- Supervisor Ostby requested to have bonds estimated by June 15th for $1.6 million to help regulate cash flow between projects this year and looking into next year's project(s).
- Supervisor Larson requested to entertain a motion to approve using Ehlers as bonding agent with the same legal counsel and insurance used on the LLR projecting with the amount of the presentation to be put together for$1.6 million to have ready for Dovre's June 1st meeting. Supervisor Peterson made motion, Supervisor Quale seconded, and motion carried.

- Facility Usage Request made by Joanne Suchy for father's 80th birthday on Sunday, September 20th, 2026.
- Sandy Fernholz: Vikse Park (Horizon Hills) funds collected from property taxes. Supervisor Ostby is looking into amount needed to be paid for the past two years. Amy Haugen, Clerk, will ask Deputy Clerk, Pat Jacobs, how this was managed in the past.
- Motion made by Supervisor Larson to purchase new printer for Dovre Town Hall, seconded by Supervisor Peterson, motion carried.
- Motion made by Marie to contact Federated to connect to broadband, seconded by Supervisor Peterson, motion carried.
- Add feasibility study and eventual hearing for Chadwick Estates to June 1st Agenda.

Information:

- Blue OX Outdoor Services: Noticed branches hanging down over roof of town hall. Amy Haugen, Clerk, will pass information to Ryan Albrecht.
- Willmar Fire Call: 2440 47th Ave. NW (status: cancelled) 3/4/26.
- Township Legal Seminar by Couri & Ruppe: June 25th 9-4 in Albertville (full); September 12th Glen-Kimberly Town Hall; September 18th in Sauk Center; October 3rd at Rutledge City Hall; October 24th at Cotton Town Hall.

Supervisor Reports on Activity:

Supervisor Ostby spoke with the county auditor and auditor's assistant.

Supervisor Peterson reported that he had received complaints about properties on Long Lake Road being unkempt. Supervisor Peterson will be calling in for the June 1st meeting.

Approval of Orders: Supervisor Peterson moved to approve orders, Supervisor Ostby seconded, motion carried.

Adjourn Meeting: Supervisor Quale made motion to adjourn meeting, Supervisor Peterson seconded, meeting adjourned 8:10 PM.

Upcoming Meetings:

Dovre Township Meetings 2026: Mondays at 6 PM on

6/1/26, 7/6/26, 8/3/26, 9/14/26, 10/5/26, 11/9/26, 12/7/26

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Sherry Jean Larson, Chair Amy Haugen, Clerk