Minutes
Dovre Township Meeting
4/6/26

Call to Order: Chair, Sherry Jean Larson called the meeting to order at 6:04 PM. The Pledge of Allegiance was recited.

Present: Sherry Jean Larson, Marie Ostby, Bruce Peterson, Robert Orsten, Jordan Albrecht, Amy Haugen

Guests: Kent Bauman, Chief Deputy, Kandiyohi County; Kevin Halvorson, Steve Kalina, Randy Klein, Doug Braithwaite

Officer Kent Bauman, liaison to Dovre Township, gave his semi-annual report and shared printout of call list. Also discussed speeding on Long Lake Road. A speed monitor will put out and moved around.

Other guests were inquiring on the continued LLR construction as well as progress on the accessory roads and 15th Street.

Approval of Minutes 3/2/26: Motion made by Supervisor Orsten to approve March Minutes, seconded by Supervisor Ostby, motion carried.

Fire Report: No Report

Treasurers Report: Jordan Albrecht presents treasurer's report. Supervisor Orsten moved to approve the financials, Supervisor Quale, seconded, motion carried.

Approval of Orders: Supervisor Peterson moved to approve orders, Supervisor Orsten seconded, motion carries.

Old Business:

- Pending Right of Way Application and Permit(s)
    1. Crown Underground- 4077 15th St. NE
    2. Crown Underground- 7384 26th St. NE
       (Approved pending receipt of payment)

- Discussed progress of Long Lake Road. Engineer, Andrew Vistad, is planning to come out to Dovre to visit road sites and discuss the order things need to be to be repaired in addition to discussing bid for upcoming LLR Accessory Roads and 15th St. He will also be creating a punch list of items needed to be completed on the LLR project by Dunnick. Doug Braithwaite expressed concerns about some cracking in the southbound lane around 8100-8500 and 7700. Supervisor Peterson also received concerns about a lack of ditch by Sebesta's causing localized flooding.
- Borings and geotechnicals completed on 15th St.

- **CTAS Update:** Clerk/Treasurer need software/training. Supervisor Ostby reported that the old treasurer's computer is not working and a new one should be purchased. Supervisor Peterson made a motion to purchase a new computer for the treasurer, Supervisor Ostby seconded, and motion carried.
- **ROW:** Kathleen Barber (Center Point Energy)- Permit #MGC 23-83-810, 40th Ave NE & 8th St. NE, Permit approved and complete.
- **Board of Equalization:** Friday, April 10th, 2026 at 9 AM to Noon.
- **NLS Community Education:** Donation request for $750
- **Kandiyohi County Historical Society:** Donation request for $500.
- **Kandiyohi County Fair:** Donation Request for $500
- Supervisor Peterson made motion to approve the three requested donations, Supervisor Ostby seconded, motion carried.

New Business (Information):

- Jordan presented Kensington Bank proposal for service to open new account. ACH has one-time set up of $100 followed by a $25 monthly fee. Supervisor Orsten made motion for treasurer, deputy-treasurer, clerk, deputy-clerk and chair to be signers for new ACH account with Kensington with minimum $100 for checking and minimum 2,500 for money market with the intention to use Kensington as the primary and eventually only depositor for the township (Jumbo, Sweep, and $50,000for checking), Supervisor Quale seconded, motion carried.
- **Couri & Ruppe law Office: Township Legal Seminars (all 9 AM-4 PM)-** 6/25/26 Albertville City Hall (Wright County); 9/12/26 Glen Kimberly Town Hall (Aitkin County); 10/3/26 Rutledge Town Hall (Pine County); 10/24/26 Cotton Town Hall (St. Louis County). Chair Larson and Supervisor Peterson are interested in attending.
- **Pennock Fire Department: 2026 Annual Assessment Summary-** Dovre Assessed on 18 sections for a total of $9,000. ($4,500 due 4/15/26 and $4,500 due 10/15/26). Motion to approve the Pennock Fire Department contract in two payments was made by Supervisor Quale, seconded by Supervisor Peterson, motion carried.
- **County Assessor 2026 Assessment for Dovre Township-**
    - Total Estimated Market Value:
        - 2025- $463,351,700
        - 2026- $476,743,600
    - Total New Construction:
        - 2025- $4,265,700
        - 2026- $3,380,800
    - Average Value per Deeded Acre
        - 2025- $6,072
        - 2026- $6,118
    - Average Value per Tillable Acre
        - 2025- $7,122
        - 2026- $7,125
- **Minnesota Association of Townships:** Membership Cards handed out.

- **Living Snow Fence Areas:** Jacob Stahl, Conservation Technician with Kandiyohi Soil and Water Conservation District- Request for township to mark map with areas that blade operators are having issues with snow drifting. Will work with private landowners in these indicated areas.
- **Kensington Bank:** Request for Annual Business Financial Statements required by federal regulators.
- **ROW Permit Submittal Requirements Inquiry:** from Matthew Donehue Permitting Specialist, Verita Telecommunications Specialist

Chair Larson requested to add to agenda for supervisors to report on activity.

Road reconnaissance scheduled for 3 PM on Thursday, April 23rd followed by meeting with Andrew Vistad at town hall to discuss road projects and approve bid.

Motion to recess and continue meeting on Thursday, April 23rd made by Supervisor Peterson, seconded by Supervisor Orsten, motion carried at 7:33 PM.

Meeting reopened Thursday, April 23rd at 6:14 pm.

Guests: Andrew Vistad (engineer), Randy Klein, Doug Braithwaite, Steve Kalina

Andrew Vistad stated that there was a total of 5 bids for the LLR Accessory Road and 15th St. project with Dunnick giving the lowest bid of $1,961,047.60. Contingency could add another $200,000.

Supervisor Peterson made motion to approve the bid made by Dunnick for the LLR Accessory Road and 15th St. project, Supervisor Ostby seconded, and motion carried.

Andrew will mail a letter to the residents of LLR/LLR Region (Accessory and 15th St.), to provide QR code and link to updates for road progress with maps.

Andrew's recommendations for road needs moving forward: 2027 and 5 year horizon- 48th, 47th, 37th, 17th and Chadwick Estates. 37th and 17th could wait until 2028 or 2029. Chadwick Estates/48th street are more urgent. Overlay is still possible for now but are moving closer to needing reconstruction. Micro surfacing is a possibility for west side of Eagle Lake, 15th, and south side of Long Lake. Long Acres will be getting quotes for micro surfacing with the possibility of adding on Dovre Hills.

Brekes Circle might not benefit from overlay and micro surfacing due to inadequate sloping and water pooling. Micro surfacing est. at $12,000, overlay at $85,000, rebuild at $170,000.

Keith will meet with Andrew for LLR patching. $100,000 to patch 5 areas on 15th St. with separate quote/contract. Cold patching for entrance of Chadwick Estates and NE corner of Sunray (48th).

Discussed Sodium Chloride bid. Supervisor Peterson made motion to approve bid from Crow River Construction at $1.98 a gallon. Supervisor Quale seconded, and motion carried.

Supervisor Peterson made motion to adjourn meeting, Supervisor Quale seconded, and meeting adjourned.

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Sherry Jean Larson, Chair Amy Haugen, Clerk